



### **Writing an article for *Equipment Services Journal***

If you're reading this, it's probably because someone has suggested or asked that you write an article for the *Equipment Services* journal. This might sound really daunting, but it isn't! *Equipment Services* is a journal that is published four times a year.

It was launched by MA Healthcare and NAEP to act as a vehicle for exchange of information for subscribing NAEP members, loan store managers and their staff. It's written by you and your colleagues, to be read by you and your colleagues.

Articles should specifically target the practicalities of equipment provision – for instance, portability, storing, cleaning, transport, resources, etc. Unless it is directly relevant to the article you are writing, there should be minimal technical or clinical information.

Ideally articles for *Equipment Services* should be 1000-1500 words long (that sounds a lot, but this document is 270 words long). If you have any good quality pictures that we can use alongside the article, that helps liven it up for readers; otherwise any diagrams or tables help to break up the text a bit. Please try not to write in bullet points – full sentences are much easier for people to follow. Please include a contact email address and telephone number so we can contact you if we have any questions.

If you have already thought about writing an article but can't find the time or have an idea but would like to discuss this first, please contact Rebecca Linssen, the editor, on 020 7501 6718 or email [Rebecca.l@markallengroup.com](mailto:Rebecca.l@markallengroup.com) or Wendy Lambie - Service Development Officer for NAEP on [wendy.lambie@naep.org.uk](mailto:wendy.lambie@naep.org.uk) and we will be happy to discuss these with you and provide assistance with putting the article together.